



How to Request a Certificate of Insurance

The proceeding pages of this document include a generic certificate of insurance showing proof of coverage. Should a lender require that the individual unit is listed on the certificate, please provide the following information to our team via email at coi@assuredpartners.com.

- Name of the Association
- Unit Owners Name(s)
- Owners Address & Unit number (if applicable)
- Loan Number
- Mortgagee Clause that Includes the Name and Address of Bank

Please note that the expected turn around time is 24-48 hours for the certificate to be issued.

Should you have any issues, please contact our team at coi@assuredpartners.com for assistance.